

**Website : www.citcchandigarh.com****Course Syllabus: Certificate in Data Analytics***Batch Name: CDA**Eligibility: 12th**Course Start: 1st of Every Month**Course Duration: 120 Hours**Courses / Modules Paper**Module 1*

Paper 1	Paper 2
Data Analytics	Advance Excel

Paper 1: Data Analytics

- 1.1 Data Analytics Overview
- 1.2 Types of Data Analytics
- 1.3 Significance of Data Analytics
- 1.4 Descriptive Analytics
- 1.5 Individual Analytics
- 1.6 Predictive Analytics
- 1.7 Conventional Analytics
- 1.8 Benefits of Data Analytics
- 1.9 Data Types, Data Visualisation

**Paper 2: Advance Excel**

- 2.1 Concatenate Function
- 2.2 The Right function with Concatenate
- 2.3 Absolute Cell Reference
- 2.4 Data Validation
- 2.5 Exploring styles and Clearing Formatting
- 2.6 Tentative Formatting for hiding cells
- 2.7 Using IF function
- 2.8 Changing the "value if false" condition to textbook
- 2.9 Pivot Tables
- 2.10 Creating Pivot Table